



Over fifty years ago, dedicated and visionary members of the Rotary Club of Brantford recognized the need for quality program and recreation opportunities for children and youth and opened Brantford's "Boys Club" in the downtown core. BGC BRANTFORD now serves thousands of children and youth from across the city and operates in multiple locations to better meet the needs of families in diverse neighbourhoods.

BGC Brantford is looking for an Executive Director. The Executive Director, as chief executive officer of the corporation is responsible to the volunteer board of directors for the administration and execution of the boards policy and administrative directives, and for planning, organizing, coordinating and managing the operation of the Corporations programs and services. The Executive Director will make sure that operations and services are compatible with pertinent legislation and within the general parameters of the annual budget.

The Executive Director will:

Manage the Corporations financial and human resources in pursuit of its objectives.

Implement board policies and directives within the parameters of legislative and regulatory provisions.

Manage all employee and contractor relationships.

Represent the Corporation positively to the community in general and key stakeholders

The Ideal candidate will bring relevant leadership experience along with a proven track record in delivering community services programming. The Executive Director will manage a diverse team with a current budget of roughly \$1,500,000.00, and approximately 75-80 staff (full and part-time). In addition to Summer Camps, Leadership Development, Before/After School and Drop-In Recreation Programs, BGC Brantford operates two Ministry of Education Licensed programs. An expansion of 64 spaces in one of the locations and current operational requirements will require experience and a sound knowledge of the Child Care & Early Years Learning Act. You will be willing to positively engage with community partners and be proactive in the operations and management of programs. You will have experience and a proven track record in areas of fund development, community engagement, finances, human resources, crisis management and administration. With a personal commitment to the principles of diversity, equity, and inclusion the successful candidate will value staff and community and believe in cultivating strong cohesive and supportive environments.

Interested candidates should submit their cover letter and resume to:

Subject Line: Application for BGCB Executive Director

Email Address: bgcbcd2022@gmail.com

Only those successful applicants will be contacted for an interview.

www.bgcbbrant.ca