



Manager, Government Relations

BGC Canada is growing, and as a result, we are seeking a fulltime, **Manager, Government Relations** to join our Club Services team. This role will influence public policy, secure funding, build relationships with government, and develop policy and research relevant to the strategic priorities of the organization.

About BGC Canada (formerly Boys and Girls Clubs of Canada)

For 125 years, BGC Canada has created opportunities for millions of Canadian kids and teens. As Canada's largest child and youth-serving charitable and community services organization, our Clubs open their doors to young people of all ages and their families at over 650 locations nationwide. Positive relationships. Essential programs. Opportunity changes everything. Learn more at bgccan.com and follow us on social media @BGCCAN.

Specific responsibilities for this role

- Support the execution of federal government relations strategies to assist with the advancement of key policies associated with the mandate of BGC Canada, while also furthering the issues and thought-leadership objectives of the organization.
- Develop relationships with a variety of partners and government departments and assist Club Services staff at BGC Canada with advancing policy priorities at the federal, provincial, territorial, and local levels.
- Support the CEO, VP, and Club Services Directors in their direct lobbying efforts of government officials.
- Monitor, analyze, and inform policy development and continually seek ways to advance the mission of the BGC Canada through creative and well-researched policy.
- Work closely with the Programs and Evaluation team, support government grant applications and funding opportunities.
- Utilize recent and relevant research and data, create and maintain content for internal and external audiences, including reports, papers, briefings, and proposals relevant to government relations and policy development.
- Monitor and track political and policy development that may affect BGC Clubs, and children and youth,
- Provide strategic advice on federal, provincial, and territorial policy as it relates to children, youth and families.
- Collaborate with BGC Canada Club Services staff to drive policy efforts in provinces and territories.
- Collaborate and engage on public policy and government relations efforts on coalitions and with other youth serving and aligned agencies, acting as a representative of the organization.
- Help build the capacity of Clubs to conduct government relations outreach and communicate clear, impactful messages.
- Other duties and responsibilities deemed appropriate.

Qualifications

- Experience interfacing with government, at the federal, provincial, territorial, or local levels.
- Understanding of the federal government landscape at the policy and political levels will be valued, as will your exposure to government funding processes.
- Strong research, writing, and analytical skills.
- Exceptional planning and organizational skills as well as strong interpersonal and communication skills.
- Proven strategic leader and team player who demonstrates great initiative, integrity, and a 'mission driven.' mindset.
- The ability to communicate in both official languages is an asset.

Hybrid Working Environment

The successful candidate can work remotely outside Toronto, Ontario; if in Toronto, they will be expected to work in a hybrid model or full-time out of the national office. When working from home, the incumbent must have a space where they can work comfortably and focus on their tasks. BGC Canada will provide the necessary technology required.

How to Apply

If you find this position description interesting and believe your skills and experience align, we encourage you to apply! Please email your cover letter and resume to bgcc_communications@bgccan.com and include "Manager, Government Relations – YOUR NAME" in the subject line.

BGC Canada is committed to providing an inclusive workplace that embraces diversity, values differences, and supports the full participation of all employees. We welcome applications from racialized persons/persons of colour, Indigenous persons, persons with disabilities, 2S & LGBTQIA+ persons, and other persons from diverse backgrounds. Upon request, we offer accommodations to applicants with disabilities throughout our hiring process.

We thank all applicants for their interest. However, only those under consideration for the role will be contacted.

The starting salary range for this position starts at \$70,000. Placement within the range is commensurate with experience.

Application Deadline: November 28th, 2025